

I look forward to advancing my career and administrative level accompanying my experiences and practical information along with the institution to which I belong and to highlight my full energy and ability to reach the highest level of my satisfaction first in the entity to which I belong

WORK EXPERIENCE

WIP Protocol Jan 2023

Diriyah Biennale Foundation, Jeddah
Welcoming high professional quality.
hosting and guiding.

Museum Tour Guide Jan 2023

Diriyah Biennale Foundation, Jeddah
Was a Supervisor on 144 tour guides

- Greet visitors and provide detailed information about specific exhibits, artifacts, historical information, and functions.

Business Owner 2020 - Present

MB House, Jeddah
Home studio with limited services in Beauty
all kinds of lash extensions

Marketing Manager 2019 - 2021

- Al-Kholoud Diamond General Medical Complex, Jeddah
- Responsible for creating advertising campaigns
 - Develop, implement, and track marketing programs such as email, social media, or digital campaigns, and events
 - Collaborate with other internal teams (e.g. product and sales) to develop and monitor strategic marketing initiatives
 - Analyze and report on the performance and efficiency of campaigns
 - Conduct market research and analyze trends to identify new marketing opportunities

Marketing Specialist 2017 - 2019

- Al-Kholoud Al-Masiya General Medical Complex, Jeddah
- Develop and create marketing materials, such as sales and product collateral, and ensure brand guidelines are met
- Work with external agencies and vendors to execute marketing programs

Customer service 2015 - 2017

- Islamic Development Bank, Jeddah
1. Dealing with the customers inquiries/complains through calls, Emails & walk-in customers.
 - Direct inquiries/complains to concerned departments.
 - Following up until customer's expectations are met.
 2. Making outbound calls.
 - Appointments confirmation.
 - Survey about Customer's satisfaction.
 - Sales launches.

VIP Specialist May 2023 - Present

RCBS
Importing and exporting for the royal family and handling financial claims pertaining to royal affairs.

EDUCATION AND QUALIFICATIONS

Bachelor in Biology
King Abdulaziz University, Jeddah

SKILLS

Ability to work under pressure
Good communication skills
with others

Expert

Golfer, Horsing, Paddle, Fashion and Beauty, Social

I own a mini Salon since I was 20 years old.